

**ARCHITECTURAL CONTROL COMMITTEE REQUEST FORM
NORTHLAKE ESTATES HOMEOWNERS ASSOCIATION**

In an effort to protect the rights and property values of all homeowners, homeowners considering exterior improvements to their property are required to submit a **REQUEST FOR HOME IMPROVEMENT APPLICATION** to the Board of the Homeowners Association prior to initiating work. **THE HOMEOWNER MUST ALSO APPLY FOR ALL APPLICABLE PERMITS FROM THE TOWN OF NORTHLAKE BEFORE COMMENCING WORK.**

Owner's Name:		Home Phone:	
Address:		Work Phone:	
Email Address:		Town Permit Received	<input type="checkbox"/> Yes

What is the nature of the improvement that you propose? (Example patio cover, basketball goal, addition to house, antenna, solar panel, etc.). **Be Specific:**

Location of Improvement (check applicable area):

- Front of House
 Back of House
 Garage
 Driveway
 Patio
 Side of House
 Sidewalk
 Roof
 Other: _____

Note: To meet approval, colors and materials must be those specified in the deed restrictions. Please enclose samples. A photograph of the modification would also be helpful in making a decision. Materials that you will use for the proposed improvement: Check the blank on the left and specify paint color, lumber type, screen type, etc., on the right. Be specific, to prevent return of your application for more information.

<input type="checkbox"/>	Paint Color(s)		<input type="checkbox"/>	Cement	
<input type="checkbox"/>	Stain Color(s)		<input type="checkbox"/>	Pipe	
<input type="checkbox"/>	Lumber Type(s)		<input type="checkbox"/>	Electrical	
<input type="checkbox"/>	Lumber Grades(s)		<input type="checkbox"/>	Fence Type(s)	
<input type="checkbox"/>	Brick Types(s)		<input type="checkbox"/>	Height	
<input type="checkbox"/>	Screen Type(s)		<input type="checkbox"/>	Mailbox & Color	

On the back side of this form draw a sketch of the proposed project. Be sure to show street, house and lot lines. If the improvement will be a room added to the home, a patio cover or similar structure, draw two views of the proposed project from different angles showing its relationship to the home. Attach additional pages if necessary. I understand that the Board will act on this request within the established time limits. I also understand that if enough information is not included in this **REQUEST FOR HOME IMPROVEMENT APPLICATION** to make a decision, it will be returned for more details. I agree not to begin proposed improvements until I have been notified of Board approval, and possess all applicable Town of Northlake building permits.

I would like to start project:	Approximate completion date:
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Homeowner Signature

Date of Request

Approved Denied _____

BY: _____

DATE: _____

**MAIL, FAX, OR EMAIL REQUEST TO:
COMMUNITY MANAGEMENT GROUP
P.O. BOX 110
ARGYLE, TEXAS 76226
(940) 464-1107 PHONE (940) 464-4502 FAX
Carter.Low@DentonCMG.com**